



## Pupil Acceptable Use Policy (KS2)

### This is how we stay safe when we use ICT :

- I will only use the Internet and/or online tools when a trusted adult is present.
- I will not deliberately look for, save or send anything that could be unpleasant or nasty.
- I will not deliberately bring in inappropriate electronic materials from home.
- I will not deliberately look for, or access inappropriate websites.
- If I accidentally find anything inappropriate I will tell my teacher immediately.
- I will only communicate online with people a trusted adult has approved.
- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- I will not give out my own, or others' details such as names, phone numbers or home addresses.
- I will not tell other people my ICT passwords.
- I will only open/delete my own files.
- I will not attempt to download or install anything on to the school network without permission.
- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe.
- I know that my use of ICT can be checked and that my parent/ carer contacted if a member of school staff is concerned about my E-Safety.

**Pupil Acceptable Use Agreement Form**

Please complete the sections below to show that you have read, understood and agree to the rules included in the Acceptable Use Agreement.

**If you do not sign and return this agreement, access will not be granted to school ICT systems.**

I have read and understand the above and agree to follow these guidelines

Name of Pupil

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Signed

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Date

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Name of Parent:

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Signed:

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Date:

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